

# Agenda

## Health and Wellbeing Board

**Wednesday, 13 March 2024 at 5.30pm**  
**In the Council Chamber, Sandwell Council House, Oldbury**

**1 Apologies for Absence**

To receive any apologies for absence.

**2 Declarations of Interest**

Members to declare any interests in matters to be discussed at the meeting.

**3 Minutes**

11 - 18

To confirm the minutes of the meeting held on 6 December 2023 as a correct record.

**4 Additional Items of Business**

To determine whether there are any additional items of business to be considered as a matter of urgency.



- |    |   |           |
|----|---|-----------|
| 5  | <b>Raising the Barriers: An Action Plan to Tackle Regional Variation in Dementia Diagnosis in England</b>   | 19 - 32   |
|    | That the Board note and consider the content of the report and how it applies to Sandwell.  |           |
| 6  | <b>Health and Wellbeing Board Draft Constitution</b>  | 33 - 40   |
|    | To consider and comment upon the draft Health and Wellbeing Board constitution.   |           |
| 7  | <b>Director of Public Health Report</b>   | 41 - 66   |
|    | That the Board accept and acknowledge the Director of Public Health Report.   |           |
| 8  | <b>Child Friendly Sandwell</b>  | 67 - 116  |
|    | That the Board confirms its status as the reporting Board for both the submission and each of the phases within the application process of the UNICEF UK Child Friendly Cities and Communities programme.                                 |           |
| 9  | <b>Family Drug and Alcohol Court</b>  | 117 - 128 |
|    | That the Board discuss the work of FDAC, the outcomes achieved and how there can be collaborative working to sustain and develop the program.   |           |
| 10 | <b>Public Health Sandwell Communication Guide</b>   | 129 - 214 |
|    | That the Board notes and endorses current progress on implementing of the Sandwell Language initiative and the steps towards implementing that initiative through the Public Health Sandwell Communication Guide and Plain English Guide. |           |

11 **Healthwatch Update: Diabetes Services for Sandwell residents** 215 - 238

To receive the presentation from Healthwatch Sandwell.

12 **Work Programme 2023/24** 239 - 242

Standing Item to note the Health and Wellbeing Board's Work Programme 2023/24.

**Shokat Lal**  
**Chief Executive**

Sandwell Council House  
Freeth Street  
Oldbury  
West Midlands

**Distribution**

Councillor Hartwell (Chair)

Councillors E Giles, Hackett, Hinchliff, Khatun, Rollins and Trumpteter.

Rashpal Bishop, Sally Giles, Liann Brookes- Smith, Michelle Carolan, Dr

Sommiya Aslam, Phil Griffin, Alexia Farmer, Reverend David Gould, Chief

Superintendent Kim Maddil, Matt Young, Tammy Davies, Marsha Foster,

Chris Masikane, Mark Davies, Emma Taylor, Ayyat Adigun and Briony Jones.

Contact: [democratic\\_services@sandwell.gov.uk](mailto:democratic_services@sandwell.gov.uk)



The Sandwell Health & Wellbeing Board is a statutory committee made up of councillors, local GPs, council officers and members from the faith and voluntary community sector.

The board has been transforming into a place that welcomes local community groups to share their stories and experiences. Hearing the real voices of local people brought the meetings to life and inspired board members to act.






By showcasing the work being done on the ground alongside the strategies behind it, the board has generated new ideas and in-depth discussions for plans in the future, knowing that local people can genuinely benefit.

#### **Current themes and priorities of the board:**

- Reduction in health inequalities
- Population level health improvement across Sandwell
- Joined up partnership working
- Working with our residents not to them
- Listening to the needs of people

#### **Link to our current Health and Wellbeing strategy:**

<https://www.healthysandwell.co.uk/wp-content/uploads/2023/01/Sandwell-Health-and-Wellbeing-Strategy-2022-5.pdf>

	<p><b>Agenda items</b></p> <p>Agenda item requests can be sent to:  <a href="mailto:HWB_Board@sandwell.gov.uk">HWB_Board@sandwell.gov.uk</a></p>
	<p><b>Agenda requirements</b></p> <p>If your agenda item request is approved and you are featuring on the upcoming board agenda then <u>all</u> the following needs to be completed: Health and Wellbeing Board report template (template will be sent by the team in advance), written project documents/report and presentation slides. These will be due approx. 2 weeks before the meeting. Further details and reminders will be sent out if you are due to present. Please contact the email above if you need an assistance with this.</p>
	<p><b>Reminder email</b></p> <p>We will send a reminder email to all members and presenters approx. 2 weeks in advance that the meeting is coming up. If you can no longer attend, please send your apologies or nominate a representative and let us know they are coming.</p>
	<p><b>Documents</b></p> <p>Reports and presentations will be available in advance of the board meeting at the following link:  <a href="https://sandwell.moderngov.co.uk/ieListMeetings.aspx?Committeeld=172">https://sandwell.moderngov.co.uk/ieListMeetings.aspx?Committeeld=172</a></p>
	<p><b>Guests, residents and the community</b></p> <p>We welcome you to bring guests from the local community whether you are presenting or attending. The more the merrier but please let us know how many so we can plan for them.</p>
	<p><b>Oldbury Council House</b></p> <p>The Health and Wellbeing Board meetings are held in the council chambers at Oldbury Council House.  The address is: Sandwell Council House, Freeth Street, Oldbury, B69 3DB.  Board meetings are approximately 2 hours but can overrun sometimes. Unless you are a voting member of the board, if you need to leave early or have guests and speakers with you that need to then this is fine.  If you are presenting but cannot stay for the whole meeting please let us</p>



know in advance so we can arrange the agenda running order accordingly.



### **Parking**

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If parking at Sainsburys then you get 3 hours for free, parking cameras are in operation.



### **Live Stream**

Each board meeting is live streamed here: <https://civico.net/sandwell>.  
This includes our British Sign Language interpreters that attend each meeting.  
Past recordings can be viewed here:  
<https://civico.net/sandwell?ct=2094>.



### **Refreshments**

At each board meeting there are refreshments available to attendees, these can be found through the doors to the right when looking towards the stage. Please help yourself!



### **Questions**

If you have any questions at any time about anything Health and Wellbeing Board related, upcoming meetings, or past agenda items please get in touch and we will do our best to help!

## Information about meetings in Sandwell



If you are attending the meeting and require assistance to access the venue, please contact Democratic Services ([democratic\\_services@sandwell.gov.uk](mailto:democratic_services@sandwell.gov.uk)).



If the fire alarm sounds, please follow the instructions of the officers present and leave the building by the nearest exit.



Only people invited to speak at a meeting may do so. Everyone at the meeting is expected to be respectful and listen to the discussion.



Agendas with reports with exempt information should be treated as private and confidential. It is your responsibility to ensure that any such reports are kept secure. After the meeting confidential papers should be disposed of in a secure way.



This meeting may be recorded and broadcast on the Internet. If this is the case, it will be confirmed at the meeting and further information will be provided.



You are allowed to use devices for the purposes of recording or reporting during the public session of the meeting. When using your devices they must not disrupt the meeting – please ensure they are set to silent.



Members who cannot attend the meeting should submit apologies by contacting Democratic Services ([democratic\\_services@sandwell.gov.uk](mailto:democratic_services@sandwell.gov.uk))



All agenda, reports, minutes for Sandwell Council's meetings, councillor details and more are available from our [website](#)



